



# EXPORT IMPORT BANK OF BANGLADESH PLC.

Registered Office: "EXIM Bank Tower" Plot # 15, Road # 15, Block # CWS (C), Gulshan-1 Dhaka-1212, Bangladesh  
Phone:+880 96667 16246, Web: [www.eximbankbd.com](http://www.eximbankbd.com)

## NOTICE OF THE TWENTY-FIFTH ANNUAL GENERAL MEETING

Notice is hereby given that the **TWENTY-FIFTH ANNUAL GENERAL MEETING (AGM)** of the Members' (Shareholders') of Export Import Bank of Bangladesh PLC. (the "Company") will be held on Monday, 24 June 2024 at 11:00 a.m.(Dhaka time) by using digital platform through the link <https://eximbank.bdvirtualagm.com> to transact the following business:

### AGENDA

1. To receive, consider and adopt the audited financial statements including balance sheet, profit & loss account for the year ended December 31, 2023 together with report of the Directors and Auditors thereon.
2. To declare Dividend for the year ended December 31, 2023.
3. To appoint Statutory Auditors for the term until the next Annual General Meeting and fix their remuneration.
4. To appoint Certified Professionals (Compliance Auditor) for the year 2024 for certification on corporate governance status and fix their remuneration.
5. To elect/re-elect Directors.
6. To transact any other business with the permission of the Chair.

Dated, Dhaka  
29 May 2024

By order of the Board of Directors  
Sd/-  
**Md. Monirul Islam**  
Company Secretary

### NOTES:

1. The Record Date of the Company was Sunday 26 May 2024. Members' (Shareholders') names appearing in the Member/ Depository Register of the Company on the Record Date, will be entitled to Dividend, attend the Annual General Meeting and vote thereat. The Board of Directors recommended 10% Cash Dividend for the year 2023.
2. Pursuant to the Bangladesh Securities Exchange Commission's Letter No. BSEC/ICAD/SRIC/2024/318/87 dated 27 March 2024 the AGM of the Company will be conducted through **digital platform**.
3. Any Member/Members' of the Company entitled to attend and vote at the AGM may appoint any person, as his/her/their Proxy or Attorney to attend and vote on his/her/their behalf. A Member, being a corporation or company, may appoint its representative, duly appointed and authorized, to attend and vote on its behalf. The proxy form or power of attorney or letter of authority, as the case may be, duly signed and stamped must be send through e-mail to the Share Division of the Company at [share@eximbankbd.com](mailto:share@eximbankbd.com) at least 48 hours before the time fixed for the meeting.
4. Detail login procedures to participate in the virtual meeting will be available in the Company's website at [www.eximbankbd.com](http://www.eximbankbd.com)
5. Election /re-election of Directors, if any, shall be held in accordance with the provisions of existing Laws, Rules & Regulations.
6. As per BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, Annual Report-2023 will be sent in the form of soft copy to the Shareholders' e-mail address available in their Beneficiary Owner (BO) accounts maintained with the Depository Participants (DP). The soft copy of Annual Report-2023 will also be available in the Bank's Website at: [www.eximbankbd.com](http://www.eximbankbd.com). Shareholders may also collect the printed copy of the Annual Report-2023 from the Registered Office of the Company.
7. The Members will be able to submit questions/comments and also vote electronically at least 24 (twenty four) hours before commencement of the AGM and during the AGM.